
Minutes

Twelfth Meeting of the Board of Governors

*December 11, 2011 at 01:00 PM
at SPAV Campus, Nidamanuru, Vijayawada, A.P., India*



School of Planning and Architecture: Vijayawada

(Established 2008 by Ministry of Human Resource Development, Government of India)

S.No. 71/1, NH-5, Nidamanuru, Vijayawada – 521 104, Andhra Pradesh, India

Camp Office: Acharya Nagarjuna University Campus, Nagarjuna Nagar, Dist. Guntur, A.P.–522 510, India



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Twelfth Meeting of the Board of Governors of SPAV scheduled on December 11, 2011 at 01.00 PM at SPAV Campus, Vijayawada, A.P., India

Members Present:

S.No.	Name	Member / Chairman / Special Invitee
1	Prof. (Dr.) S.K. Khanna	Chairman
2	Sri Mahendra Raj Consultant Structural Engineer	Member
3	Ar. Prafulla Karkhanis, President, Indian Institute of Architects	Member
4	Shri M.G. Gopal I.A.S Principal Secretary to GoAP, Dept. of Higher Education,	Member
5	Dr. K.P. Isaac Member-Secretary, All India Council for Technical Education	Member
6	Sri BK Bhadri, AEA in place of Shri N.K. Sinha (Addl. Secy.-TEL, DHE, MHRD)	Member
7	Ar. Balbir Verma	Member
8	Prof. (Dr.) Shovan K. Saha Director, SPAV	Member
9	Prof. (Dr.) Ramesh Srikonda Professor and Head, Dept. of Architecture, SPAV	Member
10	Dr. Ayon K Tarafdar Associate Prof. and Head, Dept. of Planning, SPAV	Member
11	Sri Venkata Krishna Kumar Sadhu Associate Prof. and Registrar, SPAV	Secretary

Sri D.S. Meshram, President, ITPI, Dr. Dev Swarup, Jt. Secy., UGC, Sri A.N Jha (Jt. Secy. & Financial Advisor., MHRD-Gol) and Sri JB Kshirsagar, Chief Planner, MoUD-TCPO Sri Rajesh Singh regretted their inability to attend the meeting, due to prior commitments.

The Chairman welcomed the Members of the Board and thereafter took up the Agenda items.

Item # 1	To confirm the Minutes of the Eleventh Meeting of the Board of Governors of SPAV held on November 01, 2011 at New Delhi.
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Director, SPAV informed the Members that Minutes of the *Eleventh* Meeting of the Board of Governors of SPAV held on November 01, 2011 at New Delhi as approved by the Chairman were circulated to the Members of the BoG on December 06, 2011.

The said Minutes were presented in Annexure – I of the Agenda and Agenda notes of the current BoG meeting for favour of confirmation of the Members. The Chairman requested the Members to offer comments, if any.

As no comments were received, Minutes of the Eleventh Meeting of the Board of Governors of SPAV held on November 01, 2011 at New Delhi were confirmed as presented vide Annexure – I of the Agenda Notes of the current BoG meeting held on December 11, 2011 at SPAV campus, Vijayawada.

Item #1a	To present the ATR on the Minutes of the <i>Eleventh</i> Meeting of the Board of Governors of SPAV held on November 01, 2011 at New Delhi
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Director, SPAV presented the Actions taken on the Minutes of the *Eleventh* Meeting of the Board of Governors of SPAV held on November 01, 2011 at New Delhi.

The Board noted the actions taken on the Minutes of the Eleventh Meeting of the Board of Governors of SPAV held on November 01, 2011 at New Delhi, as presented.

Item # 2	To consider and approve the results of Jury for Stage Two of the Two Stage Architectural Competition for design & development of campus of School of Planning and Architecture, Vijayawada as recommended by the BWC in the XI BWC meeting held on December 10, 2011
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Director, SPAV informed the Members that Jury for Stage TWO of the Two Stage Architectural Competition for design & development of campus of School of Planning and Architecture, Vijayawada on the 2.83ha (7ac) site along ITI Road, Vijayawada, A.P., India was held at SPAV campus, Nidamanuru, Vijayawada during December 09-10, 2011.

Report of the Jury Meeting comprising results of the Two Stage Architectural Competition as recommended by the BWC in the XI BWC meeting and FC in the V FC meeting held on December 10, 2011 and December 11, 2011 respectively at SPAV campus, Nidamanuru, Vijayawada was presented in Annexure – II of Agenda and Agenda notes of the current BoG meeting, for favour of consideration of the Members.

After elaborate discussions, the Board unanimously resolved as follows:

RESOLUTION NO.: 52

The Board unanimously resolved that the Report of the Jury for Stage TWO of the Two Stage Architectural Competition for design & development of campus of School of Planning and Architecture, Vijayawada on ITI Road, Vijayawada is approved as recommended by the BWC and payment of Honorarium or Prize money as applicable, may be made to the Five participants of Stage Two of the competition as per the RFP Stage II (as enclosed with these Minutes) as recommended by the Finance Committee.

Item # 3	To consider and recommend the Project Cost estimate submitted by the winning Architect of the Two Stage Architectural Competition for design & development of campus of School of Planning and Architecture, Vijayawada on the 2.83ha (7ac) site on ITI Road, Vijayawada, A.P., India.
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In continuation of Agenda Item 2 above, Director, SPAV informed the Members that Project Cost estimate was submitted by the Winning Architect of Stage TWO of the Two Stage Architectural

Competition for design & development of campus of School of Planning and Architecture, Vijayawada on the 2.83ha (7ac) site along ITI Road, Vijayawada, A.P., India.

After elaborate discussions, the Board noted that the Project Cost Estimate submitted by the winning Architect is within the estimated budget of INR 90 Crore as mentioned in the RFP Stage II, approved by the BoG vide Resolution No. 46C (Ref.: Minutes of Item No. 8 of the Agenda for X BoG meeting held on August 05, 2011 at SPAV campus, Vijayawada).

Item # 4	To consider and approve the modus operandi of undertaking construction of SPAV permanent campus through government construction agencies.
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Director, SPAV informed the Members that this item was placed before the BWC vide Agenda Item no. 3 in the XI BWC meeting held on December 10, 2011 at SPAV campus and the BWC suggested as follows:

"The process of engagement of the Winning Architect needs to be finalized. In this regard, it was recommended that a Member of the BWC may advise and assist SPAV for the same and the BWC nominated Sri Balbir Verma for the said task.

The BWC took note of the offers received from CPWD and BSNL given at Annexures IV & V act as Project Execution Agencies and instructed the Director to obtain similar offers from some other type Central Govt. Agencies, prepare a comparative statements and present it to BWC for its consideration.

The BWC also recommended appointment of a Project Engineer for assisting SPAV in execution of the Project for which details of qualification, experience and emoluments need to be examined. This appointment may be made only after finalisation of Agreement with the winning Architect.

BWC took note of the modus operandi of undertaking construction of SPAV permanent campus through Government construction agencies given in Annexure - III and decided to look into this proposal after all the actions as suggested above in this item are taken.

For expeditious execution of the Project, the BWC also requested SPAV to frame Timeline and fund requirement for the current and next financial year. Further, the same should be put up for consideration, recommendation and approval of the Finance Committee and Board of Governors at the earliest."

After elaborate discussions, the Board took note of the above recommendations of the BWC and requested the Director, SPAV to take necessary action regarding the matter as recommended by the BWC.

Item # 5	To consider and approve the proposed Recruitment Regulations and emoluments for Contract faculty (as Contract Professors/Exchange Visitors/Consultants).
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At the outset, Director, SPAV requested the Members to read this item as "To consider and recommend the 'Proposed conditions of engagement of Visiting Faculty (on Contract)' incorporating the suggestions of the Fourth Meeting of FC, held on Nov 01, 2011 at ITPI, New Delhi".

Director SPAV invited the attention of the members that SPA Vijayawada that in spite of certain known constraints, SPAV has been able to engage experienced professionals and academicians from time to time, from in and around Vijayawada as well as from across India as visiting faculty (VF) giving inputs to some theory courses and studio programmes. He also informed the members that under the present arrangement of engaging the VF, in spite of best intentions and efforts, they are usually unable to be present in SPAV continuously for more than a few days including weekends. This has resulted in loss of continuity in the learning-teaching process affecting the overall academic inputs to the students.

After discussing this matter internally and with some senior VF members, it was felt that if VF members could be engaged on contract basis for duration up to one year at a stretch, as recommended by the Academic Council in its second meeting held on July 27, 2011, the inputs received from them would considerably improve students' learning experience. Further, Director explained that since SPAV's guest accommodation facility has limited capacity, it is not advisable to be used by VF members (on contract) for a full academic year (or less) at a stretch. Also, some of the VF members who may be willing to be in SPAV for an academic year (or less) are senior persons needing quick attention to their health situations. In view of this, it was proposed that in addition to their consolidated monthly remuneration, VF (on contract) members may be offered furnished accommodation, health care facility for common medical situations, limited local travel facility and limited telephone facility.

The matter was carefully considered by the members Academic Council (AC) in its second meeting held on July 27, 2011; the AC resolved as below:

Resolution # 11.

The Academic Council unanimously recommends the engagement of faculty members/ research associates/ resource persons on contract basis for a maximum period of one year (renewable) with reasonable terms and conditions.

Subsequently, a set of proposed conditions of engagement of Visiting Faculty (on Contract) was presented to the Finance Committee (FC) in its fourth meeting held on November 01, 2011 in Delhi. Some modifications were suggested by the members during the meeting of the FC as above. The modified proposal was presented in the fifth meeting of the FC held on December 11, 2011 at Vijayawada. In this fifth meeting as above, the FC recommended that the proposal may be placed before the BoG for approval.

Director SPAV presented the proposal as shown in the following table titled **Conditions of Engagement of Visiting Faculty (on Contract)**, as recommended by the FC as above, to the members in this twelfth meeting of the BoG (Annexure III of the Agenda Notes) for favour of their consideration and approval.

Conditions of Engagement of Visiting Faculty (on Contract)

S.No.	Designation	Qualifications and Experience	Emoluments (in Rs. pm)	Other benefits
1.	Visiting Faculty (on Contract) Grade I	U.G*/P.G* and Ph.D with 10 Yrs exp. OR 20 Yrs experience (in case of no PhD)	85,000/- (Consolidated)	<ul style="list-style-type: none">• Free Furnished Accommodation• Study Tour allowances.• Medical Facility: Reimbursement of - up to 50% Annual premium or Rs. 5,000/-, whichever is
2.	Visiting Faculty (on Contract) Grade II	U.G*/P.G* and Ph.D with 5 Yrs exp. OR	75,000/- (Consolidated)	

		10 – 20 Yrs. Experience (in case of no PhD)		less, towards Medical Insurance of self.
3.	Visiting Faculty (on Contract) Grade III	P.G* with 1 Yr exp. OR U.G* with 5 Yrs exp.	35,000/- (Consolidated)	<ul style="list-style-type: none"> • Transport Allowance for local travel from Residence to SPAV campus and back – Fixed reimbursement of maximum Rs. 5000/- p.m. • Telephone charges fixed reimbursement of maximum of Rs. 500 p.m.
4.	Teaching Assistant	U.G* with 2 Yr. exp.	25,000/- (Consolidated)	
Visiting Faculty Grade (on Contract) I, II & III and Teaching Assistants may be appointed for a maximum duration of ONE ACADEMIC YEAR (July to April or as per academic calendar of SPAV) or ONE CALENDAR YEAR. In both cases summer vacation is excluded.				

*relevant to Architecture Department and Planning Department as applicable

After elaborate discussions, the Board unanimously resolved as follows:

RESOLUTION NO.: 53

The Board unanimously resolved that the conditions of Engagement of Visiting Faculty (on Contract) are approved and authorized the Director to take further necessary action in this regard as may be required from time to time.

Item # 6	To consider and approve the proposed Annual Budget for SPAV for 2012-13 F.Y
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Director, SPAV, informed the members that the proposed Annual Budget for SPAV for 2012-13 F.Y has been prepared based on the last two financial years and estimated expenditure to be incurred during 2012-13 F.Y towards construction of proposed SPAV campus on ITI Road, Vijayawada.

Budget estimate of **INR 45,49,92,281 (Indian Rupees Forty Five Crore, Forty Nine Lakh Ninety Two Thousand Two Hundred Eighty One only)**, as recommended by the Finance Committee in the V FC meeting held on December 11, 2011 at SPAV campus, Vijayawada was presented in **Annexure-IV** of the Agenda Notes of the current XII BoG meeting, for favour of consideration of Members.

After elaborate discussions, the Board unanimously resolved as follows:

RESOLUTION NO.: 54

The Board unanimously resolved that the Annual Budget of SPAV for 2012-13 F.Y. of INR 45,49,92,281 (Indian Rupees Forty Five Crore, Forty Nine Lakh Ninety Two Thousand Two Hundred Eighty One only) is approved as presented, to be sent to the MHRD for necessary sanction.

Item # 7	To consider and approve the proposed request for sanction of Faculty and Non-faculty posts for 2011-12 AY
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Director, SPAV informed the members that Faculty and Non-faculty posts were sanctioned by the MHRD, GoI for 2008-09 AY, 2009-10 AY and 2010-11 AY respectively vide sanction letters as follows:

- 1st round of Sanction vide Letter No. 3-23/2007-TS-VI dt. August 01, 2008,
- 2nd round of Sanction vide Letter F. No. 3-23/2007-TS-VI dt. January 18, 2010 and
- 3rd round of Sanction vide Letter F. No. 6-3/2010-TS-VI dated July 06, 2010

The proposed request for sanction of Faculty and Non-faculty posts for 2011-12 AY (4th round of sanction) was presented in Annexure – V of the Agenda Notes of the current BoG meeting, for favour of consideration of the Members.

After elaborate discussions, the Board unanimously resolved as follows:

RESOLUTION NO.: 55

The Board unanimously resolved that request for sanction of Faculty and Non-faculty posts for 2011-12 AY is approved as presented, to be sent to the MHRD for necessary sanction of posts.

	Any other Item with the permission of the Chair
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Director, SPAV informed the Members that in view of the increasing work load related to Accounting and Financial matters of SPAV, the Finance Committee (FC) suggested to the Director in its fifth meeting held on December 11, 2011 at SPAV campus, Nidamanuru, Vijayawada that a person possessing experience in Finance, Accounts or Audit may be engaged as Finance Officer on contract basis as soon as possible. Director requested the members to consider and approve the suggestion of the FC as above.

The Board deliberated and approved the above and authorized the Director, SPAV to take appropriate action regarding the matter.

As there was no other item to be discussed, the meeting ended with thanks to the Chair.


4.01.2012